



# High Desert Montessori Charter School

101 Fantastic Drive. Reno, Nevada 89512 - 775-624-2800

## NOTICE OF PUBLIC MEETING

**Board of Directors Meeting  
9/27/2023 @ 5:00 pm via Zoom**

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/84005446373?pwd=N2p5TFIXZW5aQmdCajJ1MW1zQ0ZBdz09>**

**Meeting ID: 840 0544 6373**

**Passcode:012053**

**+1 669 900 6833 US (Zoom Phone Number)**

High Desert Montessori School's Board of Directors will conduct their public meeting either in-person, virtually, or by phone. All Directors shall attend the meeting in person or remotely. Public members wishing to attend the virtual meeting may do so by using the virtual link or phone information as directed below. Unless otherwise restricted, as noted, the Board may take action on any item. Unless otherwise stated, items may be taken out of order at the discretion of the chairperson. Items may be combined for consideration by the Board. Items may be pulled or removed from the agenda at any time. Reasonable efforts will be made to assist and accommodate physically disabled persons desiring to attend the meeting. Please contact the school at 775-624-2800 in advance so arrangements may be conveniently made. Supporting materials will be posted on our website, <https://www.hdmsreno.com/board-information/> no later than 10:00 AM on the day of the board meeting.

The Board of Directors will receive public comment virtually, in person, or via email, at [publiccomment@hdmsreno.com](mailto:publiccomment@hdmsreno.com) All public comments received before and during the meeting will be provided to the Board of Directors. Such comments shall not be read aloud at the meeting but will be recorded in the public record and in the minutes. In-person public comment will be limited to 3 minutes. No action can be taken on any comments, but public input is welcome.

## AGENDA

1. Call to Order and Roll Call (FOR POSSIBLE ACTION)
2. Public Comment
3. Adopt the Agenda (FOR POSSIBLE ACTION)
4. Approval of Board Minutes from **August 30, 2023** (FOR POSSIBLE ACTION)
5. Approval NAC.386.400 and NAC.386.350 (FOR POSSIBLE ACTION)
6. Finance Team Meeting Report (FOR DISCUSSION)
7. Cheryl - FY 2023 Revised Final Budget (FOR POSSIBLE ACTION)
8. PTO Board Report (FOR DISCUSSION)
9. Faculty Board Liaison Report (FOR DISCUSSION)
10. Public Comment
11. Adjournment and Future Agenda Items (FOR POSSIBLE ACTION)

**Items not acted on at this meeting may be acted on at future meetings.**

*"High Desert Montessori School provides a safe, nurturing school environment that fosters independence, problem-solving skills, and great work in our students. We offer tools to explore the universe through Montessori's Cosmic Education, the purpose of which is to link all areas of human knowledge. We urge all of our students to be participating members of a socially conscious and green community by inspiring them to be critical thinkers capable of reflection, communication, and action. We comply with all Nevada State and Common Core State Standards."*

HDMS Board meetings are posted at the following places:



# High Desert Montessori Charter School

101 Fantastic Drive. Reno, Nevada 89512 - 775-624-2800

- Washoe County School District
- Sparks Library
- Washoe County Administration
- HDMS 101 Fantastic Drive, Reno, NV 89512
- HDMS Website [www.hdmsreno.com](http://www.hdmsreno.com)



High Desert Montessori

101 Fantastic Drive, Reno, Nevada 89512

Board of Directors Meeting (via Zoom)  
August 30, 2023, @ 5:00 PM

**1. Call to Order and Roll Call at 5:02**

Nicole Commons  
Max Haynes (not present)  
Bonnie Pillaro  
Ashley Allen (not present)  
Reid Riker  
Jennifer Linn (not present)  
Nancy Smith (not present)  
Brigitte Frost  
Kristen Ashbaugh  
Kelly Ryder

**2. Public Comment**

No public comment at this time.

**3. Adopt the Agenda**

Member Frost motions to approve the agenda as presented (see supporting documents). Member Riker seconds the motion and it passes unanimously.

**4. Approval of Board Minutes from June 14, 2023**

Member Riker motions to approve the minutes as presented with a change in the order of the wording of Number 11. (see supporting documents), Member Ashbaugh seconds the motion, and it passes unanimously.

**5. Introduction of New Teachers**

Administrator Perez introduced new employees for the 2023-2024 school year.  
Teacher Caldwell introduced herself.  
Teacher Noles introduced herself.  
Teacher Lopez introduced himself.

## **6. Principal Report**

Administrator Perez presented an update on professional development, Montessori teacher training, parent education, and academic success including preliminary test data (see supporting documents).

## **7. Assistant Principal's Report**

Administrator Richards presented a brief history of Montessori in the public sector.

## **8. Board Governance Report and Review of Board Meeting and Board Retreat Dates**

Chair Commons presented an update on the Board Governance Committee, including the scheduling of both in-person meetings and the board retreat on the following dates:

In-Person Meetings: November 29, 2023, April 24, 2024, June 12, 2024

Retreat: October 17, 2023

Member Riker motions to approve the In-Person Board Meeting Dates and the Board Retreat Dates as presented, Member Frost seconds the motion, and it passes unanimously.

## **9. Approval of Eric Perez Job Title Change to Principal/Executive Director**

Administrator Miller Mintz requested Mr. Perez's position title be approved to agree with his contract for Principal / Executive Director.

Member Pillaro motions to approve the job title change of Eric Perez from Principal to Principal/Executive Director, Member Riker seconds the motion, and it passes unanimously.

## **10. Public Comment**

Teacher Bodtke commended the administrative team for bringing grants to the preschool program.

Member Riker commented about Big Brothers Big Sisters Justice, Equity, Diversity, and Inclusion program and provided a link in the comments. He also announced that he is opening his own accounting firm.

Member Ashbaugh invited everyone to the PTO Bocce Night on September 23, 2023.

## **11. Adjournment and Future Agenda Items**

Members discussed items for future agendas.

Member Riker motions to adjourn the meeting and Member Pillaro seconds the motion and it passes unanimously. The meeting is adjourned.

**HIGH DESERT MONTESSORI SCHOOL NAC 386.350(3)**  
**2023-2024 SCHOOL YEAR EMPLOYEES:**  
**DUTIES, CREDENTIALS & QUALIFICATIONS**

#	NAME	JOB TITLE LIC # EXPIR & ENDORSEMENTS	INSTRUCT. OR NON-INSTR.	EDUCATION CREDENTIALS	DUTIES	RELEVANT WORK EXPERIENCE/QUALIFICATION	FP
<b>CERTIFIED STAFF</b>							
	ADAMS, Larry	Middle School Science Teacher • NV Secondary 7-12 Biological Science, Physical Science, Biology, Chemistry Teaching Lic. #114274 exp. 11/22/2029	INSTRUCTIONAL	<ul style="list-style-type: none"> <li>• AMI Montessori Adolescent Certification, Denver, CO, July 2023</li> <li>• Univ. of Michigan, PhD in Biological Chemistry, 1998</li> <li>• Univ. of Wyoming, MS in Animal Science, 1986</li> <li>• Univ. of California Irvine, Secondary Teaching Credential, 1975</li> <li>• Univ. of California Berkeley, BA in Zoology, 1974</li> </ul>	<ul style="list-style-type: none"> <li>-Teacher: Science Grade 7 and 8</li> <li>-MTSS Team</li> <li>185-day Contract</li> </ul>	<ul style="list-style-type: none"> <li>• HDMS Middle School Science teacher since 2020</li> <li>• enCompass Academy, High School Science Teacher, 2016-2020</li> <li>• Ramona High School, High School Science Teacher, 2014-2016</li> <li>• San Diego School for Creative &amp; Performing Arts, Middle School Science Teacher, 2008-2013</li> <li>• Norwalk High School, High School Science Teacher, 2004-2008</li> <li>• Cheyenne East High School, Science Department Chairperson, 1982-1990</li> <li>• Laramie Community College, Chemistry Instructor, 1988</li> </ul>	Yes
	BARRY, Robin L.	Middle School Humanities Teacher • NV Secondary 7-12 English #80908 exp 8/24/2024 • NV Secondary 7-12 Social Studies #80908 exp 8/24/2024	INSTRUCTIONAL	<ul style="list-style-type: none"> <li>• AMI Montessori Adolescent Studies Certificate 2012</li> <li>• Univ. of NV, Reno, M Ed, Secondary Ed., Dec. 2008 + 9 Grad units</li> <li>• Sierra Nevada College, BA, English, <i>magna cum laude</i>, Aug, 2006</li> <li>• Feather River College, Quincy, CA, AA, Liberal Studies, Aug 2004</li> <li>• Pierce Comm. College, Woodland Hills, CA, Gen. Ed/Early Childhood Ed undergrad coursework, 1995-1998</li> </ul>	<ul style="list-style-type: none"> <li>-Teacher: ELA Grade 7 and 8</li> <li>-Finance Committee, Leadership Team</li> <li>185-day Contract</li> </ul>	<ul style="list-style-type: none"> <li>• HDMS Middle School ELA teacher since 2010</li> <li>• HDMS Middle Sch Aide &amp; Substitute, 09-10SY</li> <li>• Long-Term Sub/Teacher Aide, Rainshadow Comm. HS, Reno, NV, Jan 2008 – Jan 2010</li> <li>• Student Teacher, Washoe HS, Aug 2008-Dec 2008</li> <li>• Volunteer, Americorps literacy coach, 2002-03</li> <li>• Guide Asst., Mountain View Montessori School, Reno, NV, Aug 1999-June 2002</li> <li>• Recreation/Senior Rec Leader, ages 6-12, Washoe Co Parks &amp; Rec, June 1999-Jan 2001</li> <li>• House Tech, Sagewind Adolescent Treatment Ctr, Reno, NV, Aug 1999-Dec 2000</li> <li>• Volunteer, Los Angeles PD Teen Comm. Ctr, 1998</li> </ul>	Yes
	BERFIELD, Jamie A.	Lower Elem Teacher • NV K-8 Teaching Lic. #34296 exp 10/2/2025 • NV K-8 Mathematics #34296 exp 10/2/2025 • NV K-8 Gifted & Talented #34296 exp. 10/2/2025	INSTRUCTIONAL	<ul style="list-style-type: none"> <li>• Gifted Talented Endorsement, 2016</li> <li>• AMS Montessori Credential Lower and Upper Elementary, 2014</li> <li>• Lesley University, MA, Ed.</li> <li>• Univ. of NV, Las Vegas, BS, Ed.</li> </ul>	<ul style="list-style-type: none"> <li>-Teacher: Lower Elem Grades 1, 2, and 3 Distance Education</li> <li>-Leadership Team, DEI Committee</li> <li>185-day Contract</li> </ul>	<ul style="list-style-type: none"> <li>• HDMS Lower El Teacher: 1,2,3 since 2017</li> <li>• HDMS Upper Elem teacher 2008-2017</li> <li>• 7th Grade teacher HDMS 2007-2008</li> <li>• Explore Knowledge Academy Charter K-8, 2005-2007</li> <li>• Kindergarten-First Grade Teacher Grade, Hinman El, Henderson, NV 1998-2005</li> <li>• Second Grade Teacher, Walter Long 1997-1998</li> </ul>	Yes

<p>BODTKE, Kelly</p>	<p>Primary 3-6 Teacher  <ul style="list-style-type: none"> <li>NV K-12 Special Music Lic. #84604 exp. 4/3/2025</li> <li>NV 0-2G Early Childhood Teaching License #84604 exp. 4/3/2025</li> </ul> </p>	<p><b>INSTRUCTIONAL</b></p>	<ul style="list-style-type: none"> <li>Univ. of Colorado at Denver, MA in Early Childhood Education, 2003</li> <li>West Chester University of Pennsylvania, BS in Music Education, 1998</li> </ul>	<p>-Kindergarten and Primary Teacher: children ages 3-6  -DEI Committee  185-day Contract</p>	<ul style="list-style-type: none"> <li>HDMS Kindergarten and Primary Teacher since Aug. 2020</li> <li>Paz Oaxaca &amp; Paz Montessori School, Montessori Primary Teacher 2015-2018</li> <li>VIPKID, Online English Teacher, 2016-2020</li> <li>Lumin Education, Montessori Primary Guide, 2012-2015</li> <li>Lumin Education, Montessori Primary Assistant, 2011-2012</li> <li>The Cambridge Academy, ESL Teacher 2010-2011</li> <li>Universidad Regional Del Sureste, Professor of Educational Methods, English for Language Teachers &amp; ESL 2009-2010</li> <li>Academia Sandoval Dual Language Montessori, Music Teacher, 2001-2008</li> <li>Monaco Elementary School, Music Teacher, 1998-2001</li> </ul>	<p>Yes</p>
<p>CALDWELL, Amber</p>	<p>NV PK-12 Sub Lic. #222977 exp. 10/20/2027</p>	<p><b>INSTRUCTIONAL</b></p>	<ul style="list-style-type: none"> <li>UNR, Reno, NV, MA Rhetoric, 2023</li> <li>UNR, Reno, NV, BA Fine Arts, 2021</li> </ul>	<p>-Teacher: Upper Elem Grades 4, 5, and 6  185-day Contract</p>	<ul style="list-style-type: none"> <li>HDMS Upper El Teacher 4,5,6 since 2023</li> <li>UNR, Teaching Assistant, 2021-2023</li> <li>AAA, Battery Technician, 2017-2020</li> <li>HDMS, Teaching Assistant, 204-2018</li> </ul>	<p></p>
<p>JASPER, Lisa</p>	<p>Teacher/Special Ed Education K-12 Teaching Lic. #64811 exp 5/9/2025</p>	<p><b>INSTRUCTIONAL</b></p>	<ul style="list-style-type: none"> <li>Alternative Route to Licensure Program, Washoe County School District</li> <li>National University, La Jolla CA, MS Special Education, 2018</li> <li>California State University, Northridge, CA, BA Sociology, 1990</li> </ul>	<p>-Full-Time Special Ed Teacher  -MTSS Team, Leadership Team  185-day Contract</p>	<ul style="list-style-type: none"> <li>HDMS Special Ed Teacher since 2021</li> <li>Resource Specialist, Washoe County School District, 2016-2021</li> <li>Professional Educator, Washoe County School District, 2013-2016</li> <li>Professional Educator, Clark County School District, Las Vegas, Nevada, 2009-2013</li> <li>Professional Educator, Quest in Science, Chatsworth CA, 1999-2002</li> <li>Professional Educator, Ranchito Elementary School, Van Nuys, CA, 2009-2013</li> </ul>	<p>Yes</p>
<p>JONES, Corey</p>	<p>Upper Elem Teacher  <ul style="list-style-type: none"> <li>NV K-8 Elementary Teaching Lic. #116388 exp. 07/05/2025</li> </ul> </p>	<p><b>INSTRUCTIONAL</b></p>	<ul style="list-style-type: none"> <li>The Center for Guided Montessori Studies, Park City, Utah 2023</li> <li>Mills College, Oakland, CA, MA Educational Leadership</li> <li>Grand Canyon University, Phoenix, AZ, M Ed in Elementary Education, 2019</li> <li>California State University, BA Studio Art, 2004</li> </ul>	<p>-Teacher: Upper Elem Grades 4, 5, and 6  185-day Contract</p>	<ul style="list-style-type: none"> <li>HDMS Upper El Teacher 4, 5, 6 since 2022</li> <li>WCSD O'Brian Middle School Teacher, 2017-2022</li> <li>St. Mary's, Yoga and Fitness Instructor, 2010-2017</li> </ul>	<p>Yes</p>

<p>KAPELLAS, Lisa</p>	<p>Primary 3-6 Teacher  <ul style="list-style-type: none"> <li>NV K-6 Elementary Teaching Lic. #93665 exp 8/20/2026</li> <li>NV 0-7 YRS SPED Early Child Dev Delayed #93665 exp 8/20/2026</li> </ul> </p>	<p><b>INSTRUCTIONAL</b></p>	<ul style="list-style-type: none"> <li>AMS Lower Elementary Credential, 2014</li> <li>UNR, M Ed ECE-SPED, 2012</li> <li>Montessori Education Center of the Rockies, Early Childhood Credential, 2000</li> <li>University of Denver, Teacher Ed Program, 1996</li> <li>University of Colorado, BA Anthropology, 1996</li> </ul>	<p>-Kindergarten and Primary Teacher: children ages 3-6  -Safety Team  <b>185-day Contract</b></p>	<p>Yes</p> <ul style="list-style-type: none"> <li>HDMS Kindergarten and Primary Teacher since 2015</li> <li>Lower EI Teacher, Monarch Montessori, 8/13-8/15</li> <li>Primary Teacher, SP Public Montessori, 8/12-8/13</li> <li>Primary Teacher, Little Elephant Montessori, 8/07-8/08</li> <li>Montessori Aide Terra Linda, 8/20-6/07</li> </ul>
<p>KREK, Shayla</p>	<p>Teacher/Special Ed  <ul style="list-style-type: none"> <li>NV Special Education K-12 Teaching Lic. #79421 exp. 5/3/2025</li> <li>NV K-8 Teaching License# 79421 exp. 5/3/2025</li> </ul> </p>	<p><b>INSTRUCTIONAL</b></p>	<ul style="list-style-type: none"> <li>UNR, Reno, NV, BS in Elementary Education and Special Education, 2009</li> </ul>	<p>-Teacher: Special Ed Teacher  -MTSS Team, PTO Treasurer  <b>185-day Contract</b></p>	<p>Yes</p> <ul style="list-style-type: none"> <li>HDMS Special Ed Teacher since 2021</li> <li>WCSD Special Ed Teacher 2006-2022</li> </ul>
<p>LOPEZ, Steven</p>	<p>Middle School Math Teacher  <ul style="list-style-type: none"> <li>NV Secondary 7-12 General Science #204095 exp 3/28/2027</li> <li>NV Secondary 7-12 Social Studies #204095 exp 3/28/2027</li> <li>NV Secondary 7-9 Math #204095 exp 3/28/2027</li> </ul> </p>	<p><b>INSTRUCTIONAL</b></p>	<ul style="list-style-type: none"> <li>University of Arizona, MEd. Teacher &amp; Teaching Education, Science &amp; Math emphasis, 2005</li> <li>University of Arizona, BA Anthropology, 1993</li> </ul>	<p>-Teacher: Math Grade 7 and 8  <b>185-day Contract</b></p>	<p>Yes</p> <ul style="list-style-type: none"> <li>HDMS Middle School Math teacher since 2023</li> <li>Middle School Teacher, WCSD 2022-2023</li> <li>Teacher: WCSD RISE Adult Academy 2018-2022</li> <li>High School Teacher, Life Learning Academy, Arizona, 2017-2018</li> <li>Middle School Teacher, BASIS Oro Valley, Arizona, 2013-2017</li> <li>High School Teacher, Pima County, Arizona 2012-2013</li> <li>High School Teacher, Vail County, Arizona 2010-2011</li> <li>Middle School Teacher, Amphitheater School District, Arizona, 2005-2010</li> <li>Middle School Teacher, Flowing Wells School District, Arizona, 1996-2004</li> </ul>
<p>MARCONDES, Jennifer</p>	<p>Lower Elem Teacher  <ul style="list-style-type: none"> <li>NV K-8 Provisional K-8 Teaching Lic. #35299 exp 2/2/2026</li> </ul> </p>	<p><b>INSTRUCTIONAL</b></p>	<ul style="list-style-type: none"> <li>AMS Montessori Credential Elementary, 2023</li> <li>Western Governors University, BA in Interdisciplinary Studies (K-9), 2018</li> </ul>	<p>-Teacher: Lower Elem Grades 1, 2, and 3  -Leadership Team  <b>185-day Contract</b></p>	<p>Yes</p> <ul style="list-style-type: none"> <li>HDMS Lower EI Teacher 1,2,3 since 2018</li> <li>Substitute Teacher, Washoe County School District, 2015-2018</li> <li>Assistant Teacher, HDMS, 2013-2017</li> <li>Assistant Teacher, Trainer Middle School, 2002-2012</li> </ul>
<p>NOLES, Alecs</p>	<p>Speech &amp; Language Pathologist  <ul style="list-style-type: none"> <li>NV 3-21 YRS Speech &amp; Language Impairments exp 4/27/2027</li> </ul> </p>	<p><b>INSTRUCTIONAL</b></p>	<ul style="list-style-type: none"> <li>UNR, MS in Speech Pathology &amp; Audiology, 2012</li> <li>UNR, BS in Speech Pathology &amp; Audiology, 2010</li> </ul>	<p>-Speech &amp; Language Pathologist age 3-8th Grade  -MTSS Team  <b>149-day Contract</b></p>	<ul style="list-style-type: none"> <li>HDMS Speech &amp; Language Pathologist since 2023</li> <li>WCSD Speech &amp; Language Pathologist 2020-2023</li> <li>WCSD Speech &amp; Language Pathologist 2012-2019</li> <li>WCSD Teacher Aide, 2006-2012</li> </ul>

<p>NIEMANN, Elyse</p>	<p>Upper Elem Teacher  <ul style="list-style-type: none"> <li>NV K-8 Teaching Lic. #76415 exp 12/29/2023</li> <li>NV Secondary 7-12 Social Studies, Russian exp 12/29/2023</li> </ul> </p>	<p><b>INSTRUCTIONAL</b></p>	<ul style="list-style-type: none"> <li>AMS Montessori Credential Lower and Upper Elementary, 2016</li> <li>Sierra Nevada College Teacher Certificate Program, 2008</li> <li>UC Davis, M.S. Agricultural &amp; Resources Economics, BA International Relations &amp; Russian, 1995</li> </ul>	<p>-Teacher, Upper Elem Grades 4, 5, and 6  -MTSS Team  <b>185-day Contract</b></p>	<ul style="list-style-type: none"> <li>HDMS Upper El Teacher 4, 5, 6 since 2014</li> <li>Teacher: Diamond Valley Elem. Gr 1.,2 2008-2011</li> <li>Teacher: Jack's Valley Elem. Gr 7, 8 2008</li> <li>Sub Teacher: Lake Tahoe USD 2007-2008</li> <li>Long-Term Sub: Lake Tahoe School Gr K 2006</li> </ul>	<p>Yes</p>
<p>OVAR, Rachel</p>	<p>Lower Elem Teacher  <ul style="list-style-type: none"> <li>NV Elementary K-8 Teaching Lic. #68911 exp. 5/15/2027</li> </ul> </p>	<p><b>INSTRUCTIONAL</b></p>	<ul style="list-style-type: none"> <li>AMS Montessori Elementary Training, 2023</li> <li>UNR, BS in Elementary Education, 2006</li> </ul>	<p>-Teacher, Lower Elem Grades 1, 2, and 3  -Safety Team  <b>185-day Contract</b></p>	<ul style="list-style-type: none"> <li>HDMS Lower El Teacher: 1,2,3 since 2022</li> <li>Elementary Teacher, Douglas County School District, 2016-2022</li> <li>Elementary Teacher, Carson City School District, 2007-2016</li> <li>Elementary Teacher, Yerington-Lyon County School District, 2006-2007</li> </ul>	<p>Yes</p>
<p>PEREZ, Eric</p>	<p>Principal/Executive Director  <ul style="list-style-type: none"> <li>NV 7-12 Secondary Biological Science Lic. #44044 exp 2/19/2024</li> <li>NV 7-12 Secondary General Science Lic. #44044 exp 2/19/2024</li> <li>NV 7-12 Secondary Physical Science Lic. #44044 exp 2/19/2024</li> <li>NV 7-12 School Admn. Lic. #44044 exp 2/19/2024</li> </ul> </p>	<p><b>NON-INSTRUCTIONAL</b></p>	<ul style="list-style-type: none"> <li>American Montessori Orientation to Adolescent Studies (12-18), Chicago, IL, 2018</li> <li>University of Nevada Reno, M Ed Educational Administration, 2008</li> <li>Whittier College, BA in Life Sciences, 1992</li> </ul>	<p>-HDMS Principal/Executive Director  -Ex officio member and organizer of all committees  -Curriculum supervision, liaison to WCSD, NDOE, USDE  -Teacher Evaluations  -Montessori Coach  -Compliance reports: School Performance Plan; audit liaison  -Oversees Special Ed. process; student svcs contractors liaison  -Testing analyst, resource acquisition for school needs  -Student Discipline  -Parent Concerns  <b>215-day Contract</b></p>	<ul style="list-style-type: none"> <li>HDMS Principal/Executive Director since 2023</li> <li>HDMS Principal 2020-2023</li> <li>HDMS Part-time Dean 2019</li> <li>HDMS Middle School Science Teacher 2017-2020</li> <li>Galena High School, Science Teacher, 2015-2017</li> <li>Sparks Middle School, Science Teacher, 2011-2015</li> <li>Vaughn Middle School, Science Teacher, 1997-2007</li> <li>Vaughn Middle School, Dean of Students, 2007-2011</li> <li>Johnson Space Center, Texas, Teacher &amp; Advisor, 2003</li> </ul>	<p>Yes</p>
<p>QUINTIERI, Christine</p>	<p>Primary 3-6 Teacher  <ul style="list-style-type: none"> <li>NV Special 0-2G Early Childhood Lic. #87794 exp 2/27/2024</li> </ul> </p>	<p><b>INSTRUCTIONAL</b></p>	<ul style="list-style-type: none"> <li>Loyola College, MA in Montessori, 2013</li> <li>Sierra NV College, BS, Environmental Science, 2002</li> <li>Everett Community College, Everett, WA, AA Degree, 1995</li> </ul>	<p>-Kindergarten and Primary Teacher: children ages 3-6  -Leadership Team  <b>185-day Contract</b></p>	<ul style="list-style-type: none"> <li>HDMS K/Pre-K since Aug 2010</li> <li>HDMS Primary Program since Aug 2009</li> <li>Various types of academic environmental programs, 2001-2009</li> </ul>	<p>Yes</p>



<p>REEDER, Autumn</p>	<p>Lower Elem Teacher  <ul style="list-style-type: none"> <li>NV K-3 Teaching Lic. exp 2/17/2024</li> </ul> </p>	<p><b>INSTRUCTIONAL</b></p>	<ul style="list-style-type: none"> <li>AMS Montessori Credential 2023</li> <li>Alliant International University, Clear Credential K-12 (CA), 2011</li> <li>Oakland Teaching Fellows, Oakland Practitioners Teaching Program</li> <li>San Francisco State University, BA Liberal Studies, 2010</li> </ul>	<p>-Teacher, Lower Elem Grades 1, 2, and 3          -Social Committee, MTSS Team  <b>185-day Contract</b></p>	<ul style="list-style-type: none"> <li>HDMS Lower EI Teacher: 1,2,3 since 2019</li> <li>HDMS Special Ed Teacher since Sept 2018-2019</li> <li>Special Education Teacher, Corbett Elementary, 2014-2017</li> <li>Education Coordinator, Artown, Reno, Nevada, 2016-2019</li> <li>Special Education Teacher, McDowell &amp; McKinley Elementary, 2013-2014</li> <li>Anova Center for Education, Education Specialist, 2011-2013</li> </ul>	<p>Yes</p>
<p>RICHARDS, Kaleigh</p>	<p>Assistant Principal  <ul style="list-style-type: none"> <li>NV K-3 Teaching Lic. #93584 exp. 10/31/2024</li> </ul> </p>	<p><b>NON-INSTRUCTIONAL</b></p>	<ul style="list-style-type: none"> <li>WGU, MS Educational Leadership, 6/24/ 2021</li> <li>Xavier, MA of Montessori, 2018</li> <li>AMS Montessori Elementary Credential 6-12, 2017</li> <li>University of Phoenix, BA, Elem Education 2013</li> </ul>	<p>-HDMS Assistant Principal          -Ex officio member of all committees          -Teacher Evaluations          -Montessori Coach          -Testing          -Student Discipline          -Parent Concerns  <b>195-day Contract</b></p>	<ul style="list-style-type: none"> <li>HDMS Assistant Principal since 2023</li> <li>HDMS Montessori Advisor, 2022-2023</li> <li>HDMS Upper EI Teacher: Gr 4, 5, 6 since 2014-2022</li> <li>Student Teacher: Hidden Valley Elem. 2013</li> <li>Sub. Teacher: WCSD K-6 2012-2013</li> </ul>	<p>Yes</p>
<p>RYDER, Kelly</p>	<p>Lower Elem Teacher  <ul style="list-style-type: none"> <li>NV K-3 Teaching Lic. #204218 exp. 11/11/2026</li> </ul> </p>	<p><b>INSTRUCTIONAL</b></p>	<ul style="list-style-type: none"> <li>AMS Montessori Credential 2023</li> <li>Appalachian State University, BA International Studies, 2009</li> <li>New York University, AA Fine Arts, 2007</li> </ul>	<p>-Teacher: Lower Elem Grades 1, 2, and 3          -Green Team, Leadership Team, HDMS Board Teacher Rep  <b>185-day Contract</b></p>	<ul style="list-style-type: none"> <li>HDMS Lower EI Teacher: 1,2,3 since 2019</li> <li>Reading &amp; Math Interventionist, Echo Loder Elementary, 2019</li> <li>Primary Years Coordinator, Sabin World Elementary School, 2016-2017</li> <li>Personalized Learning Coordinator, 2016-17</li> <li>Teacher, Denver Center for Intl Studies 2013-2016</li> <li>Teacher, Green Valley Elementary School, Denver, CO 2011-2013</li> </ul>	<p>Yes</p>
<p>SELLE, Ellie</p>	<p>Primary 3-6 Teacher  <ul style="list-style-type: none"> <li>NV O-2G. # 205467 exp 3/4/2024</li> </ul> </p>	<p><b>INSTRUCTIONAL</b></p>	<ul style="list-style-type: none"> <li>Montessori Early Years Educator Degree, 2020</li> <li>The Catholic Institute of Paris, MA International Education &amp; Development, 2015</li> <li>University of Arizona, BA Psychology &amp; French, 2010</li> </ul>	<p>-Kindergarten and Primary Teacher: children ages 3-6          -Finance Committee  <b>111-day Contract</b></p>	<ul style="list-style-type: none"> <li>HDMS Primary Guide since 2020</li> <li>HDMS Primary Assistant since 2019</li> <li>Grade 2 Teacher, Sevres, France 2015-2017</li> <li>English Teacher, Paris, France, 2013-2014</li> </ul>	<p>Yes</p>

<p>WILKINSON, Maureen</p>	<p>Primary 3-6 Teacher</p> <ul style="list-style-type: none"> <li>NV Special Education K-12 Teaching Lic. #52876 exp 6/25/2024</li> <li>NV Elem K-3 Teaching Lic. #52876 exp 6/25/2024</li> <li>NV Special Education 0-7 years Early Childhood Dev. Delayed Lic. #52876 exp 6/25/2024</li> </ul>	<p><b>INSTRUCTIONAL</b></p>	<ul style="list-style-type: none"> <li>Montessori Credential</li> <li>Univ. of Nevada Reno, BA Early Childhood Special Ed., 2008</li> <li>Univ. of Nevada Reno, BA Special Ed/General Ed. K-8, Reno, NV 2003</li> </ul>	<p>-Kindergarten and Primary Teacher: children ages 3-6 -MTSS Team 185-day Contract</p>	<ul style="list-style-type: none"> <li>HDMS Primary Guide, since 2022</li> <li>HDMS Assistant since 2020-2021</li> <li>Washoe County School District Early Childhood Special Education teacher 2003-2021</li> </ul> <p>Yes</p>
<p>WIKE, Casey</p>	<p>Primary 3-6 Teacher</p> <ul style="list-style-type: none"> <li>NV Elementary K-8 Teaching Lic. #86326 exp.12/7/2022</li> <li>NV K-8 English Language Acquisition &amp; Development Lic. # 86326 exp. 12/7/2022</li> <li>NV K-8 Special Education Teaching Lic. #86326 exp. 12/7/2022</li> </ul>	<p><b>INSTRUCTIONAL</b></p>	<ul style="list-style-type: none"> <li>Sierra Nevada College, MEd Educational Leadership, 2014</li> <li>Montana State University, BS in Elementary Education, 2009</li> </ul>	<p>-Kindergarten and Primary Teacher: children ages 3-6 -Finance Committee 111-day Contract</p>	<ul style="list-style-type: none"> <li>HDMS Primary Guide, since 2022</li> <li>Wike Educational Services, Coach &amp; Tutor, 2020-2022</li> <li>WCSD EL Teacher, 2019-2020</li> <li>WCSD Gifted &amp; Talented Teacher, 2014-2019</li> <li>TMCC English Department Instructor, 2014-2015</li> <li>WCSD Middle School Social Studies Teacher, 2009-2014</li> <li>Kangnampoly Returnee Institute, Seoul Korea, Teacher, 2010-2011</li> </ul> <p>Yes</p>
<p>YEPEZ, Kelly</p>	<p>Interventionist</p> <ul style="list-style-type: none"> <li>NV Retiree Special Education K-12 Teaching Lic. #41760 exp 12/16/2030</li> <li>NV Retiree Elementary K-8 Teaching Lic. #41760 exp 12/16/2030</li> </ul>	<p><b>INSTRUCTIONAL</b></p>	<ul style="list-style-type: none"> <li>Univ. of Nevada Reno, BA Elementary Education, Reno, NV 1986</li> <li>Lesley College, MA Curriculum &amp; Instruction, Cambridge, MA, 1988</li> </ul>	<p>-Reading Intervention Grades 1,2,3,4,5 &amp; 6 90-day Contract</p>	<ul style="list-style-type: none"> <li>HDMS Interventionist since 2021</li> <li>Washoe County School District Elementary teacher 1987-2019</li> </ul> <p>Yes</p>

TEACHERS-IN-TRAINING/SUBSTITUTES						
ALMANZA RIVERA, Noemi	Classroom Aide • NV PK-12 Sub Lic. #221069 exp. 3/1/27	NON-INSTRUCTIONAL	<ul style="list-style-type: none"> <li>• TMCC Reno, various coursework</li> <li>• Wooster HS, Reno, NV, Diploma 2018</li> </ul>	-Assistant, Primary Montessori Program 185-day Contract	<ul style="list-style-type: none"> <li>• HDMS Primary Assistant since 2019</li> </ul>	Yes
CHAVARRIA, Pamela	Primary 3-6 Teacher/ AMI Montessori Classroom Guide	INSTRUCTIONAL	<ul style="list-style-type: none"> <li>• AMI Montessori certification, Montessori Institute of San Diego, La Jolla, CA, July, 2009, (3-6 yr. olds)</li> <li>• HS diploma</li> </ul>	-Kindergarten and Primary Teacher: children ages 3-6 -Social Committee 185-day Contract	<ul style="list-style-type: none"> <li>• HDMS Primary Montessori Guide since 2007</li> <li>• HDMS Primary Assistant and pre-K Montessori Childcare, 2004-2007</li> <li>• 2 yrs Child Care Teacher Assistant: Washoe HS</li> </ul>	Yes
DAMMEN, Claudia	Primary 3-6 Teacher/ AMI Montessori Classroom Guide • NV I K-12 Sub Lic. #207574 exp. 8/19/24	INSTRUCTIONAL	<ul style="list-style-type: none"> <li>• Montessori Institute of San Diego, AMI Primary Montessori Guide Certification, 2017</li> <li>• College of Marin, AA Early Childhood Education, 2014</li> </ul>	-Kindergarten and Primary Teacher: children ages 3-6 -Green Team 185-day Contract	<ul style="list-style-type: none"> <li>• HDMS Primary Guide, since 2019</li> <li>• Primary Guide, Natures Way Montessori 2017-2019</li> <li>• Primary Assistant, Marin Montessori School 2013-2016</li> </ul>	Yes
DEAK-JENNIN GS Monica	Middle School Social Studies Teacher • NV K-12 Sub Lic. #208439 exp. 1/3/2025	INSTRUCTIONAL	<ul style="list-style-type: none"> <li>• TMCC, Reno, NV, AA 2005</li> </ul>	-Middle School Social Studies -Safety Team 185-day Contract	<ul style="list-style-type: none"> <li>• HDMS Middle School Social Studies Teacher since 2022</li> <li>• HDMS Middle School Assistant 2018-2022</li> <li>• WCSD Nutrition Services Sub 2016-2018</li> <li>• Soccer Coach 2011-2018</li> </ul>	Yes
PETERSON, Allison	Classroom Aide • NV Pre-K-12 Sub Lic. # 215593 exp 10/19/2026	NON-INSTRUCTIONAL	<ul style="list-style-type: none"> <li>• University of Arizona, BS in Rangeland Ecology, 2008</li> </ul>	-Assistant, Primary Montessori Program 185-day Contract	<ul style="list-style-type: none"> <li>• HDMS Primary Assistant since 2021</li> <li>• Great Basin Institute Research Assistant Coordinator 2014-2016</li> <li>• Front Range Academy, Mentor Teacher 2012-2014</li> </ul>	Yes
SINGH, Jyoti	Lower Elem Teacher • NV K-12 Sub Lic. # 83328 exp 2/5/2028	INSTRUCTIONAL	<ul style="list-style-type: none"> <li>• AMS Montessori Training in progress</li> <li>• UNR, MA in Equity and Diversity in Education, 2015</li> <li>• UNR, BA in Human Development and Family Studies, 2011</li> </ul>	-Teacher: Lower Elem Grades 1, 2, and 3 -Finance Committee 185-day Contract	<ul style="list-style-type: none"> <li>• HDMS Lower Elementary Teacher 1,2,3 since 2022</li> <li>• HDMS Elementary Assistant since 2019-2022</li> <li>• Strategies Teachers Assistant at Bernice Mathews Elementary, 2018-2019</li> <li>• Program Support Specialist at Head Start, 2013-2018</li> </ul>	Yes

<p>SMITH, Mary</p>	<p>School Social Worker  <ul style="list-style-type: none"> <li>NV 115173 Provisional Lic. School Social Worker exp 10/25/2025</li> </ul> </p>	<p><b>NON-INSTRUCTIO NAL</b></p>	<ul style="list-style-type: none"> <li>UNR, MS of Social Work, 2021</li> <li>Child Welfare Scholars Program Intern, WCHSA, 2019-2020</li> <li>Snow College, Utah, AA Early Childhood Education, 2012-2014</li> </ul>	<p>-School Social Worker Age 3 through 8th grade  <b>185-day Contract</b></p>	<ul style="list-style-type: none"> <li>HDMS School Social Worker since 2022</li> <li>The Life Change Center, Counselor, 2020-2022</li> <li>Step2 Reno, Client Advocate, 2019-2020</li> <li>West Hills Behavioral Health, 2018</li> <li>High Desert Montessori School, Teacher Assistant, 2016-2019</li> <li>Centro de la Familia de Utah Head Start, Early Childhood Educator, 2008-2016</li> </ul>	<p>Yes</p>
<p>SMITH, Tress</p>	<p>Classroom Aide  <ul style="list-style-type: none"> <li>NV Pre-K-12 Sub Lic. # 218351 exp 4/16/2027</li> </ul> </p>	<p><b>NON-INSTRUCTIO NAL</b></p>	<ul style="list-style-type: none"> <li>Northwest Missouri State University, Various Coursework</li> </ul>	<p>-Assistant, Upper Elementary grades 4, 5, and 6  <b>185-day Contract</b></p>	<ul style="list-style-type: none"> <li>HDMS Lower EI Assistant 1,2,3 since 2019</li> </ul>	<p>Yes</p>
<p>SNOW, Paige</p>	<p>Classroom Aide  <ul style="list-style-type: none"> <li>NV K-12 Sub Lic. # 217787 exp 8/12/2026</li> </ul> </p>	<p><b>NON-INSTRUCTIO NAL</b></p>	<ul style="list-style-type: none"> <li>TMCC, AS Degree, 2019</li> </ul>	<p>-Assistant, Lower Elementary grades 1, 2, and 3  <b>185-day Contract</b></p>	<ul style="list-style-type: none"> <li>HDMS Lower EI Assistant 1,2,3 since 2021</li> </ul>	<p>Yes</p>

**CLASSIFIED STAFF**

BLANCO, Maria	Aftercare Enrichment Staff	NON-INSTRUCTIO NAL	<ul style="list-style-type: none"> <li>• HS Diploma, Mexico</li> </ul>	-Assistant, Primary Montessori Program 185-day Contract	<ul style="list-style-type: none"> <li>• HDMS Primary Assistant since 2015</li> </ul>	Yes
DEE, Shaylee	Classroom Aide	NON-INSTRUCTIO NAL	<ul style="list-style-type: none"> <li>• TMCC, Reno, NV, various coursework</li> <li>• Alpine Academy, Sparks NV, diploma 2022</li> </ul>	-Assistant, Lower Elementary grades 1, 2, and 3 185-day Contract	<ul style="list-style-type: none"> <li>• HDMS Elementary Assistant since 2022</li> <li>• Red Hawk Golf Course, Greater, 2022</li> <li>• Holiday Retirement Receptionist &amp; Server, 2021</li> </ul>	Yes
DESTEFANI, Sunny	Classroom Aide	NON-INSTRUCTIO NAL	<ul style="list-style-type: none"> <li>• TMCC, Reno, NV, AA 2014</li> <li>• Great Basin College, AAS-Early Childhood Education, 2014</li> </ul>	-Assistant, Primary Montessori Program 185-day Contract	<ul style="list-style-type: none"> <li>• HDMS Primary Assistant since 2014</li> <li>• Christ Lutheran Preschool Substitute 2009-2010</li> <li>• Consumer Direct Care, Caregiver, 2007-2012</li> <li>• Battle Mountain Dental, Dental Assistant, 2006-2007</li> <li>• KinderCare, Caregiver, 2005-2006</li> </ul>	Yes
FUENTES, Ana	Classroom Aide	NON-INSTRUCTIO NAL	<ul style="list-style-type: none"> <li>• McTeer High School, 1975</li> </ul>	-Assistant, Primary Montessori Program 185-day Contract	<ul style="list-style-type: none"> <li>• HDMS Primary Assistant since 2021</li> <li>• Coral Academy Aftercare Assistant 2010-2011</li> </ul>	Yes
GARZA, Mark	Classroom Aide	NON-INSTRUCTIO NAL	<ul style="list-style-type: none"> <li>• Alpine Academy High School, Diploma 2022</li> </ul>	-Assistant, Upper Elementary grades 4, 5, and 6 185-day Contract	<ul style="list-style-type: none"> <li>• HDMS Upper Elementary Assistant 4, 5, 6 since 2022</li> </ul>	Yes
HART, David	Classroom Aide	NON-INSTRUCTIO NAL	<ul style="list-style-type: none"> <li>• American College of Education, MEd. 2016</li> <li>• National University, BA in Behavioral Sciences, 1996</li> </ul>	-Assistant, Lower Elementary grades 1, 2, and 3 185-day Contract	<ul style="list-style-type: none"> <li>• HDMS Lower El Assistant 1, 2, 3 since 2023</li> <li>• English Teacher, Republic of Korea 2007-2022</li> <li>• Middle School Teacher, Woodland, CA, 1996-2005</li> </ul>	Yes
HART, Stacey	Enrollment Registrar	NON-INSTRUCTIO NAL	<ul style="list-style-type: none"> <li>• Notre Dame de Namur University, BA, 2005</li> <li>• Santa Rosa Junior College, General Ed. Credits</li> </ul>	-Enrollment Registrar 185-day Contract	<ul style="list-style-type: none"> <li>• HDMS Enrollment Registrar since 2023</li> <li>• HDMS Front Desk Receptionist 2020-2023</li> <li>• HDMS Assistant 2017-2023</li> <li>• 8 Dimensions Health Center, Office Manager, 2007-2010</li> <li>• Advocates for Inclusion, Case Manager, 2006-2007</li> <li>• Nina Belles Preschool, Assistant Director, 2006</li> </ul>	Yes

HERNANDES, Maria Isabel	Classroom Aide	NON-INSTRUCTO NAL	<ul style="list-style-type: none"> <li>Centro Escolar Juana de Asbaje, BA, Education, 2002</li> </ul>	-Assistant, Upper Elementary grades 4, 5, and 6 185-day Contract	<ul style="list-style-type: none"> <li>HDMS Elementary Assistant since 2021</li> <li>Lead Teacher, Itsy Bitsy Learning Center, 2017-2021</li> <li>Interpreter, Washoe County School District, 2013-2019</li> </ul>	Yes
JORDAN, Sherrie	Business Manager	NON-INSTRUCTO NAL	<ul style="list-style-type: none"> <li>Santa Barbara City College, BA in Business, 1991</li> </ul>	-Human Resources & Accounts Receivable 215-day Contract	<ul style="list-style-type: none"> <li>HDMS HR/AR since 2017</li> <li>HDMS Administrative Support 2015-2017</li> <li>Sprint Corporation, Account Executive 2003-2014</li> <li>Wireless Solutions Group, Account Executive, 2003</li> </ul>	Yes
KALLAS, Kolton	Aftercare Enrichment Staff	NON-INSTRUCTO NAL	<ul style="list-style-type: none"> <li>TMCC, Reno, NV, various coursework</li> <li>Reed HS, Sparks, NV, diploma</li> </ul>	-Assistant, grades K-3 180-day Contract	<ul style="list-style-type: none"> <li>HDMS Aftercare Assistant since 2022</li> </ul>	Yes
KELLER, Martha	PIF/Front Desk Receptionist	NON-INSTRUCTO NAL	<ul style="list-style-type: none"> <li>Truckee Meadows Community College, various coursework</li> <li>HS diploma</li> </ul>	-Parent Involvement Facilitator & Front Desk Receptionist 185-day Contract	<ul style="list-style-type: none"> <li>HDMS Parent Involvement Coordinator/Front Desk Receptionist since 2021</li> <li>HDMS Elementary Assistant since 2018-2021</li> <li>Rita Cannan Elementary, PIF, 2018</li> </ul>	Yes
KELLER, Samantha	Classroom Aide	NON-INSTRUCTO NAL	<ul style="list-style-type: none"> <li>GED Spanish Springs HS, 2006</li> </ul>	-Assistant, Upper Elementary grades 4, 5, and 6 185-day Contract	<ul style="list-style-type: none"> <li>HDMS Upper Elementary Assistant 4,5,6 since 2018</li> <li>Little Hands Learning Center, 2 year old teacher, 2017</li> </ul>	Yes
MANIBOG, Ashley	Classroom Aide	NON-INSTRUCTO NAL	<ul style="list-style-type: none"> <li>UNR Elementary Education coursework 2020-current</li> <li>TMCC Elementary Education coursework 2020-current</li> <li>Northstar Online School, diploma 2019</li> </ul>	-Assistant, Lower Elementary grades 1, 2, and 3 185-day Contract	<ul style="list-style-type: none"> <li>HDMS Lower Elementary Assistant 1,2,3 since 2023</li> </ul>	Yes
MORROW, Amira	Classroom Aide	NON-INSTRUCTO NAL	<ul style="list-style-type: none"> <li>UNR MS in Hydrology, 2013</li> <li>UNR, BS in Ecohydrology, 2010</li> </ul>	-Assistant, Primary Montessori Program 185-day Contract	<ul style="list-style-type: none"> <li>HDMS Primary Assistant since 2023</li> </ul>	Yes
MURRAY, Jennifer	Classroom Aide	NON-INSTRUCTO NAL	<ul style="list-style-type: none"> <li>UNR, BS Human Development &amp; Family Science, 2004</li> </ul>	-Assistant, Primary Montessori Program 185-day Contract	<ul style="list-style-type: none"> <li>HDMS Primary Assistant since 2019</li> <li>UNR Child &amp; Family Research Center, teacher, 2006-2011</li> <li>Royal Caribbean Kids Activity Leader, 2002-2005</li> <li>City of Sparks, Small Wonders Preschool, before &amp; after care, 1995-2002</li> </ul>	Yes

SNOW, Lauren	Classroom Aide	NON-INSTRUCTIO NAL	<ul style="list-style-type: none"> <li>• TMCC, AS Degree, 2019</li> </ul>	-Assistant, Upper Elementary grades 4,5, and 6 185-day Contract	<ul style="list-style-type: none"> <li>• HDMS Elem Assistant since 2023</li> </ul>	Yes
SNOW, Sheila	Administrative Assistant	NON-INSTRUCTIO NAL	<ul style="list-style-type: none"> <li>• James Monroe High School, diploma 1987</li> </ul>	-Front Desk Receptionist / Reception Coordinator	<ul style="list-style-type: none"> <li>• Front Desk Receptionist since 2023</li> <li>• Telecommunications Technical Consultant, 2006-2022</li> </ul>	Yes
WHITNEY, Owen	Aftercare Enrichment Staff	NON-INSTRUCTIO NAL	<ul style="list-style-type: none"> <li>• AACT High School Student, current</li> </ul>	-After School Assistant, grades 1-8 180-day Contract	<ul style="list-style-type: none"> <li>• After School programming assistant since 2023</li> </ul>	Yes
WILLIAMS, Samantha	Classroom Aide	NON-INSTRUCTIO NAL	<ul style="list-style-type: none"> <li>• Chadron State College, BA Interdisciplinary Arts, 2014</li> </ul>	-Assistant, Primary Montessori Program 185-day Contract	<ul style="list-style-type: none"> <li>• HDMS Primary Assistant since 2022</li> <li>• Kanga Conference Center, Program Director, 2016-2019</li> <li>• Child Support Services, Receptionist, 2015-2016</li> </ul>	Yes
WOOLSTENHU LME, Laurel	Communications Coordinator	NON-INSTRUCTIO NAL	<ul style="list-style-type: none"> <li>• Southern Utah University, BA Secondary Ed/German, 1999</li> </ul>	-Communications Coordinator 200-day Contract	<ul style="list-style-type: none"> <li>• HDMS Communications Coordinator since 2017</li> <li>• HDMS Elementary Assistant 2015-2017</li> <li>• Novell Corporation, Administrative Assistant 1999-2000</li> <li>• Legal Secretary 1997-1999</li> </ul>	Yes
WU, Jocelin	Classroom Aide	NON-INSTRUCTIO NAL	<ul style="list-style-type: none"> <li>• TMCC Various Coursework</li> <li>• Reno HS, Diploma 1991</li> </ul>	-Assistant, Primary Montessori Program 185-day Contract	<ul style="list-style-type: none"> <li>• HDMS Primary Assistant since 2022</li> <li>• Walmart Team Lead 2019-2022</li> <li>• WCSD Pre-K Aide 2010-2019</li> </ul>	Yes

**HIGH DESERT MONTESSORI CHARTER SCHOOL NAC 386.400(2)(g)  
2023-2024 SCHOOL YEAR INDEPENDENT CONTRACTORS:**

<i>INDEPENDENT CONTRACTORS: INDIVIDUALS PROVIDING NON-INSTRUCTION-RELATED SERVICES and ALL BUSINESSES REGARDLESS OF SERVICES</i>						FP
Ana Fast Cleaning	3815 Patricia Ln Reno, NV 89512	NON-INSTRUCTIONAL	<ul style="list-style-type: none"> <li>Janitorial Services</li> </ul>	<ul style="list-style-type: none"> <li>Custodial Services</li> </ul>	<ul style="list-style-type: none"> <li>Custodial Services</li> </ul>	Yes
Farm Fresh Catering	5865 September Cir Reno, NV 89523	NON-INSTRUCTIONAL	<ul style="list-style-type: none"> <li>Lunch</li> </ul>	<ul style="list-style-type: none"> <li>Lunch Catering</li> </ul>	<ul style="list-style-type: none"> <li>Lunch Catering</li> </ul>	Yes
Freier, Sharon	1701 California Ave Reno, NV 89509	NON-INSTRUCTIONAL	<ul style="list-style-type: none"> <li>Visiting Nurse</li> </ul>	<ul style="list-style-type: none"> <li>School nurse</li> <li>Evaluation and Assessments: IEPs</li> <li>Vision and hearing screenings</li> </ul>	<ul style="list-style-type: none"> <li>School nurse</li> <li>Evaluation and Assessments: IEPs</li> <li>Vision and hearing screenings</li> </ul>	Via State License
Ghiglieri, Jim	2347 Geneva Ct Sparks, NV 89434	NON-INSTRUCTIONAL	<ul style="list-style-type: none"> <li>Information Technology Services</li> </ul>	<ul style="list-style-type: none"> <li>Technology Support</li> </ul>	<ul style="list-style-type: none"> <li>Technology Support</li> </ul>	Yes
Miller Mintz, Cheryl	1677 Moquith Ct Reno, NV 89521	NON-INSTRUCTIONAL	<ul style="list-style-type: none"> <li>Bookkeeper</li> </ul>	<ul style="list-style-type: none"> <li>Financial reporting</li> </ul>	<ul style="list-style-type: none"> <li>Financial reporting</li> </ul>	Yes
Clean Cut Lawns Inc	1140 Keele Dr Reno, NV 89509	NON-INSTRUCTIONAL	<ul style="list-style-type: none"> <li>Landscaping</li> </ul>	<ul style="list-style-type: none"> <li>Landscaping</li> <li>Snow Removal</li> </ul>	<ul style="list-style-type: none"> <li>Landscaping</li> <li>Snow Removal</li> </ul>	Yes
Mackessy, Jung	2043 Westfield Ave Reno NV 89509	INSTRUCTIONAL	<ul style="list-style-type: none"> <li>Occupational Therapy Services</li> </ul>	<ul style="list-style-type: none"> <li>Occupational Therapy Services</li> </ul>	<ul style="list-style-type: none"> <li>Occupational Therapy Services</li> </ul>	Via State License
Stecher, Lindsay	2133 Tara Ridge Tri Reno, NV 89523	NON-INSTRUCTIONAL	<ul style="list-style-type: none"> <li>Grants</li> </ul>	<ul style="list-style-type: none"> <li>Grants Coordinator</li> </ul>	<ul style="list-style-type: none"> <li>Grant Writer</li> </ul>	Via State License
Sullivan, Shannon	9520 Prototype Court Reno NV 89521	INSTRUCTIONAL	<ul style="list-style-type: none"> <li>Speech Therapy</li> </ul>	<ul style="list-style-type: none"> <li>Speech therapy</li> </ul>	<ul style="list-style-type: none"> <li>Speech therapy</li> </ul>	Via State License





## **HDMS Finance Committee**

**9/20/23 @ 4:00 pm**

### **Attendance**

- Bonnie Pillaro, Eric Perez, Kaleigh Richards, Cheryl Miller Mintz, Sherrie Jordan, Reid Riker, Kelly Ryder, Ellie Selle

### **Public Comment**

- None

### **Adopt Agenda**

- Moved by Reid Riker and accepted

### **Revised Final Budget Discussion**

- Report by Cheryl Miller Mintz
  - A couple missed expenditures will be included in the final version of the budget.
- Discussion of reserves and encumbered/restricted monies

### **HDMS Financial Policies:**

- Bonnie Pillaro and Cheryl Miller Mintz will review and update the financial policies. Review by the board members is anticipated for next spring and approval of the final version by year end.

### **Public Comment:**

- Cheryl – The October Finance Committee meeting will remain on the calendar if the YE23 Financial Audit draft is available. Cheryl will inquire with CPA firm.
- Bonnie - Thank you to Cheryl and Reid for guidance for the treasurer position

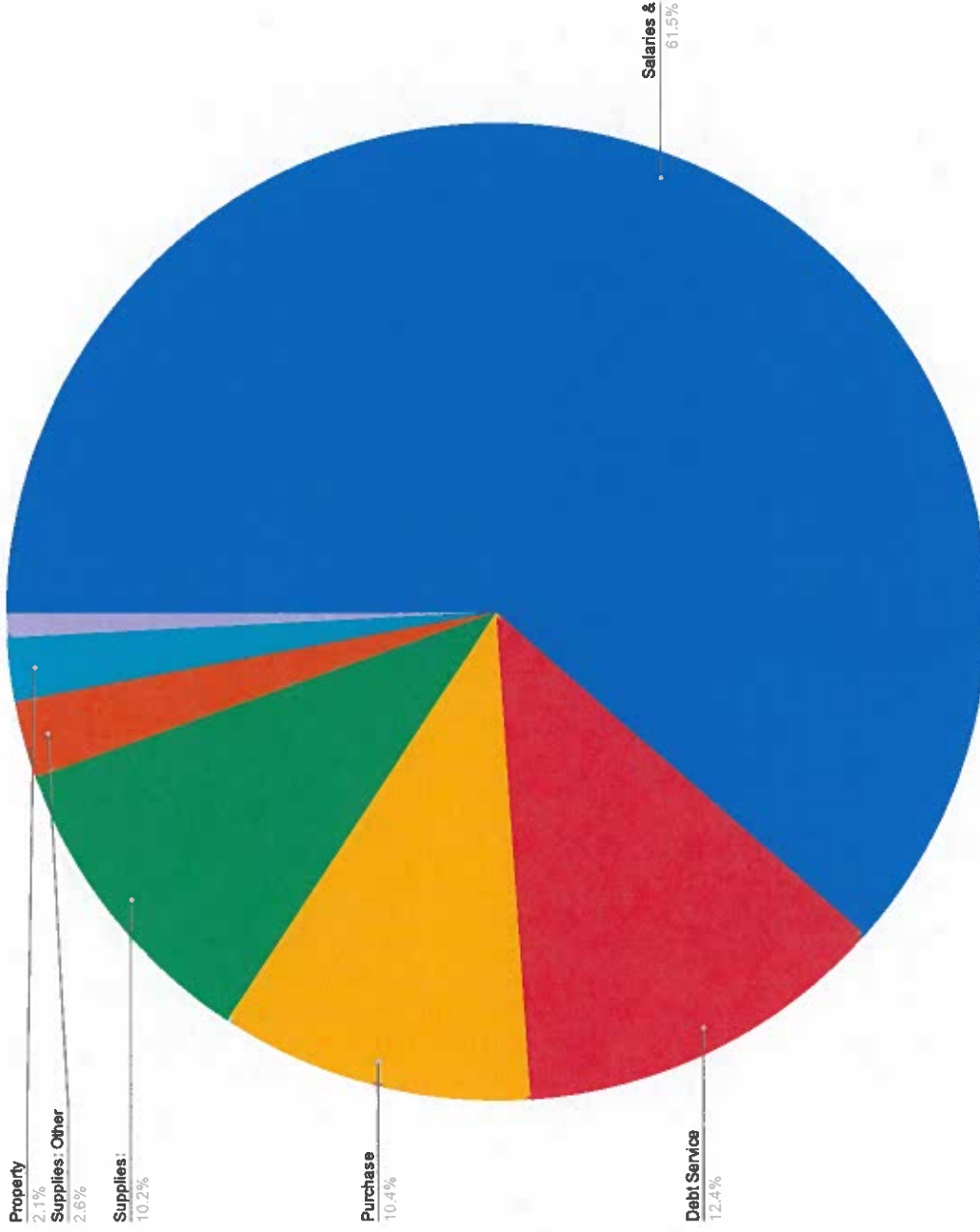
### **Adjournment**

2023-2024 Revised Final Budget Summary

	FUNDS & REVENUES	FUNCTION 1000 INSTRUCTION	FUNCTION 2100 SUPPORT SVCS STUDENTS	FUNCTION 2200 SUPPORT SVCS INSTRUCTION	FUNCTION 2400 GENERAL ADMIN	FUNCTION 2600 CENTRAL SERVICES	FUNCTION 2600 OPERATION / MAINTENANCE	FUNCTION 2600 PRE-K PROGRAM	FUNCTION 2600 ENRICHMENT PROGRAM	FUNCTION 3100 CAFETERIA	FUNCTION 1000 SPECIAL ED STATE	FUNCTION 1000 SPECIAL ED FEDERAL	FUNCTION 1000 NRP/K	FUNCTION 1000 2500 EA	FUNCTION 2100 Title III	FUNCTION 6900 DEBT SERVICE	Expense Totals
Investment Income	\$ 45,000.00																
Donations-Unrestricted	\$ 9,500.00																
Other Revenue	\$ 16,500.00																
State Distributive Funds	\$ 4,080,894.00																
Lunch Program	\$ 669,850.83																
Pre-K Fee	\$ 582,400.00																
Enrichment Program	\$ 120,000.00																
Special Ed State Funding	\$ 218,703.86																
Special Ed Fed Funding	\$ 72,828.21																
NRP/K	\$ 119,200.00																
Title IA	\$ 11,354.20																
Title III	\$ 2,893.24																
Salaries		1,240,842.83	156,486.47	70,740.50	107,213.00	178,332.23	50,987.12	356,595.15	66,771.87		148,069.09	49,303.73	90,760.82		740.32		\$ 2,518,853.13
Benefits		507,848.48	89,409.27	14,044.51	48,250.12	86,178.68	17,032.71	130,396.91	25,371.93		45,659.58	15,320.62	27,422.08				\$ 964,730.87
Purchase Services		78,472.36	35,500.00			230,922.80	203,351.39			500.00	21,817.73	7,331.60		11,354.20			\$ 587,250.08
Supplies		52,435.00	1,500.00			12,659.00	70,100.00		1,500.00	579,695.93	3,223.56	870.26	887.10		2,152.92		\$ 785,133.77
Property							98,110.00			19,211.43							\$ 118,321.43
Other		33,500.00				13,155.00		200.00		456.00						702,958.42	\$ 750,289.42
<b>TOTALS:</b>	<b>\$ 5,889,688.44</b>	<b>\$ 1,810,886.63</b>	<b>\$ 284,895.74</b>	<b>\$ 84,785.81</b>	<b>\$ 153,463.12</b>	<b>\$ 591,245.71</b>	<b>\$ 449,861.22</b>	<b>\$ 487,182.06</b>	<b>\$ 83,643.80</b>	<b>\$ 599,863.36</b>	<b>\$ 218,789.86</b>	<b>\$ 72,626.21</b>	<b>\$ 119,200.00</b>	<b>\$ 11,354.20</b>	<b>\$ 2,893.24</b>	<b>\$ 702,958.42</b>	<b>\$ 5,664,553.70</b>

Net Revenues Over/(Under) Expenses \$ 234,239.74

### 2023-24 Expenditure Budget



Salaries & Benefits	3,483,584.00
Debt Service	702,958.42
Purchase Services	587,250.08
Supplies: Cafeteria	579,695.93
Supplies: Other Functions	145,437.84
Property	118,321.43
Other	47,311.00
<b>Total</b>	<b>5,664,558.70</b>