



**Board of Directors Meeting
January 29, 2025, @ 5:00 PM via Zoom
101 Fantastic Drive, Reno, Nevada 89512**

1. Call to Order and Roll Call at 5:33

Ashley Allen
Bonnie Pillaro
Jennifer Linn (not present)
Kristen Ashbaugh
Nancy Smith (joined at 5:36)
Pamala Pollard (not present)
Reid Riker

2. Public Comment

Public comments were heard.

3. Adopt the Agenda

Member Pillaro motions to approve the agenda with the adjustment of moving item 11 to item 7 (see supporting documents), Member Ashbaugh seconds the motion and it passes unanimously.

4. Approval of Board Minutes from 11/20/2024

Member Ashbaugh motions to approve the Board Meeting minutes from 11/20/24 (see supporting documents). Member Allen seconds the motion and it passes unanimously.

5. Approval of 2025-2026 HDMS Calendar

Administrator Jordan presented the 2025-2026 HDMS Calendar (see supporting documents).

Member Smith motions to approve the calendar (see supporting documents), Member Pillaro seconds the motion and it passes unanimously.

6. Finance Committee Report

Member Pillaro presented the finance committee report.

7. Discussion of Primary Tuition Rates

Administrator Jordan led a discussion about the potential need of a Primary Program tuition rate increase.

8. Update to the High Desert Montessori Charter School Financial Policies

Administrator Haddock presented the updated High Desert Montessori Charter School Financial Policies, which include updates that will bring HDMS into compliance with Nevada Department of Agriculture requirements (see supporting documents).

Member Allen motions to approve the High Desert Montessori Charter School Financial Policies as presented (see supporting documents), Member Ashbaugh seconds the motion and it passes unanimously.

9. Discussion of the scope of the Faculty Advisor to the HDMS Board of Directors position

Vice-Chair Smith led a discussion regarding the future scope of the Faculty Advisor to the HDMS Board of Directors position.

10. Approval of Jamie Berfield as Faculty Advisor Liaison to the HDMS Board of Directors

Member Smith motions to approve Jamie Berfield as Faculty Advisor Liaison to the HDMS Board of Directors, Member Ashbaugh seconds the motion and it passes unanimously.

11. Presentation of Revised 2024-2025 Employee Handbook

Administrator Perez presented the Revised 2024-2025 Employee Handbook.

12. PTO Liaison Report

Member Ashbaugh presented her report from the HDMS PTO.

13. Public Comment

Public comment was heard.

14. Adjournment and Future Agenda Items

The next meeting will be February 26, 2025, at 5:00 PM via Zoom.

Members discuss future agenda items.

Member Ashbaugh motions to adjourn the meeting, Member Allen seconds the motion and it passes unanimously. The meeting is adjourned.