



High Desert Montessori Charter School

101 Fantastic Drive. Reno, Nevada 89512 - 775-624-2800

NOTICE OF PUBLIC MEETING

**Board of Directors Meeting
8/26/2026 @ 5:30 PM on Google Meet**

meet.google.com/idr-sfms-cjn

PIN: 340 264 099# **Phone Access:** (US) [+1 530-675-6163](tel:+15306756163)

High Desert Montessori School's Board of Directors will conduct their public meeting either in-person, virtually, or by phone. All Directors shall attend the meeting in person or remotely. Public members wishing to attend the virtual meeting may do so by using the virtual link or phone information as directed below. Unless otherwise restricted, as noted, the Board may take action on any item. Unless otherwise stated, items may be taken out of order at the discretion of the chairperson. Items may be combined for the Board to consider. Items may be pulled or removed from the agenda at any time. Reasonable efforts will be made to assist and accommodate physically disabled persons desiring to attend the meeting. Please contact the school at 775-624-2800 in advance so arrangements may be conveniently made. Supporting materials will be posted on our website, <https://www.hdmsreno.com/board-information/> no later than 10:00 AM on the day of the board meeting.

The Board of Directors will receive public comment virtually, in person, or via email, at publiccomment@hdmsreno.com. All public comments received before and during the meeting will be provided to the Board of Directors. Such comments shall not be read aloud at the meeting but will be recorded in the public record and in the minutes. In-person public comment will be limited to 3 minutes. No action can be taken on any comments, but public input is welcome.

AGENDA

1. Call to Order and Roll Call (FOR POSSIBLE ACTION)
2. Public Comment
3. Adopt the Agenda (FOR POSSIBLE ACTION)
4. Approval of Board Minutes from 6/17/2026 (FOR POSSIBLE ACTION)
5. Approval of \$100,000 from Edward Jones Account For OSHA Fines and Air Conditioning Maintenance (FOR POSSIBLE ACTION)
6. Approval of NDA (Nevada Department of Agriculture) Switch Administrator from Eric to Jonas
7. Principal/Executive Director Update (FOR DISCUSSION)
8. Public Comment
9. Adjournment and Future Agenda Items (FOR POSSIBLE ACTION)

Items not acted on at this meeting may be acted on at future meetings.

"High Desert Montessori School provides a safe, nurturing school environment that fosters independence, problem-solving skills, and great work in our students. We offer tools to explore the universe through Montessori's Cosmic Education, the purpose of which is to link all areas of human knowledge. We urge all of our students to be participating members of a socially conscious and green community by inspiring them to



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be critical thinkers capable of reflection, communication, and action. We comply with all Nevada State and Common Core State Standards."

HDMS Board meetings are posted at the following places:

- Washoe County School District
- Sparks Library
- Washoe County Administration
- HDMS 101 Fantastic Drive, Reno, NV 89512
- HDMS Website www.hdmsreno.com



**Board of Directors Meeting
June 17, 2026, @ 5:30 (Via Google Meet)
101 Fantastic Drive, Reno, Nevada 89512**

1. Call to Order and Roll Call at 5:32

Anthony Arger
Ashley Allen
Bonnie Pillaro (not present)
Kristen Ashbaugh (not present)
Nancy Smith
Pamala Pollard
Reid Riker

2. Public Comment

Public comment was heard.

3. Adopt the Agenda

Member Pollard motions to adopt the agenda (see supporting documents), Member Arger seconds the motion, and it passes unanimously.

4. Approval of 5/20/26 Board Meeting Minutes

Member Smith motions to approve the minutes from the 5/20/26 Board Meeting (see supporting documents), Member Pollard seconds the motion, and it passes unanimously, with Member Arger abstaining.

5. Approval of FY 2026 Augmented Final Budget

Administrator Perez presented the FY 2026 Augmented Final Budget.

Member Arger motions to approve the FY 2026 Augmented Final Budget (see supporting documents), Member Smith seconds the motion, and it passes unanimously.

6. HDMS 2026-2027 Board Member Elections

Members discussed board member elections.

Member Smith motions that the board officers be elected and re-elected as follows:
Board Chair- Reid Riker

Board Vice Chair- Nancy Smith
Treasurer- Anthony Arger
Secretary- Kristen Ashbaugh

Member Pollard seconds the motion, and it passes unanimously.

7. Approval of 2026-2027 HDMS Board Calendar

Members discuss the dates for Board Meetings and Finance Committee meetings for the 2026-2027 school year. Two modifications will be made to the schedule, as follows:

board meeting on 5/19 changed to 5/12

finance meeting on 5/12 changed to 5/5

Member Arger motions to approve the Board Meeting and Finance Committee Dates as modified (see supporting documents), Member Allen seconds the motion, and it passes unanimously.

8. Discussion of Dates for HDMS Board Retreats

Members discussed dates for upcoming board retreats.

9. Introduction of Shauna Ganes as an HDMS Board Member Candidate

Chair Riker introduced Shauna Gaines as a candidate for the PTO Liaison position on the HDMS Board of Directors.

10. Public Comment

Public comment was heard.

11. Adjournment and Future Agenda Items

Members discussed future agenda items.

Member Arger motions to adjourn the meeting, Member Allen seconds the motion, and it passes unanimously. The meeting is adjourned.



User Authorization Form

Division of Food and Nutrition

The Nevada department of Agriculture, Division of Food and Nutrition utilizes several web portals for sponsors to collect and submit information. These web portals are described below:

Food Distribution Program (FDP): This portal is used to submit and track your orders for USDA Foods, CSFP, and NSIP, submit survey requests for processed end products, provide information on entitlement, and review the value of USDA Foods Received Report.

Child Nutrition Program (CNP): This portal is used to enter claims for reimbursement for NSLP, SBP, & ASSP, download forms, and complete the annual application renewal process for NSLP.

Nutrition Program System (NPS): This portal is used to enter claims for reimbursement for CACFP & SFSP, download forms, and complete the annual application renewal process for CACFP & SFSP.

Fresh Fruit and Vegetable Program (FFVP): This portal is used to enter claims for reimbursement for FFVP.

Single Student Lookup Tool (SSLT): This web portal is used to access the lists of students that are Directly Certified for free meals regarding their participation in the Supplemental Nutrition Assistance Program (SNAP), and Temporary Assistance for Needy Families (TANF).

Each Sponsor's Designated Official must designate users from their agency to access each specific portal. Unauthorized or inappropriate use of any of these web portals may result in termination of this service. For any questions, please contact the Division of Food and Nutrition at (775) 353-3758.

Sponsor Name: High Desert Montessori Charter School
Address: 101 Fantastic Dr. Reno NV. 89512
Street City State Zip

School Nutrition Portals

- | | |
|---|--|
| ☒ Child Nutrition Program (CNP) | ☒ Food Distribution Program (FDP): NSLP |
| ☒ Single Student Lookup Tool (SSLT) | ☒ Fresh Fruit and Vegetable Program (FFVP) |
| ☒ Email Distribution List | |

Community Nutrition Portals

Nutrition Program System (NPS):

☐ CACFP ☐ SFSP

☐ Email Distribution List

Food Distribution Program (FDP):

☐ CACFP ☐ SFSP

Food Distribution Programs

☐ CSFP

☐ NSIP

☒ Email Distribution List

Authorized System Users:

Please list the names of which people need to either be added or removed from any of the above web portals. Include their job title, email address, and phone number. Please indicate what role this person is assigned to.

Add
☒

Remove
☐

Name: Jonas Schenzel

Title: Principal

Email: Jonas@hdmssreno.com

Phone: 775-624-2800

☒ Designated Official
☐ Food Service Director
☐ Ordering Official

☐ Claim Contact
☐ Program Contact
☐ Billing Contact

Add
☐

Remove
☒

Name: Eric Perez

Title: Principal / Executive Director

Email: Eric@hdmssreno.com

Phone: _____

☒ Designated Official
☐ Food Service Director
☐ Ordering Official

☐ Claim Contact
☐ Program Contact
☐ Billing Contact

Add
☐

Remove
☐

Name: _____

Title: _____

Email: _____

Phone: _____

☐ Designated Official
☐ Food Service Director
☐ Ordering Official

☐ Claim Contact
☐ Program Contact
☐ Billing Contact

Attach additional pages as necessary.

My signature indicates that I have read the Program Agreement between the Nevada Department of Agriculture, Division of Food and Nutrition and the sponsor named above. I am aware of the conditions and responsibilities specified therein.

Designated Official: _____
Name (Print) _____ Date _____

Signature: _____

NDA Approval

Reviewer: _____
Name (Print) _____ Date _____

Signature: _____

This institution is an equal opportunity provider.